



PharmEng Technology (www.pharmeng.com), an international leader providing engineering, validation, technology transfer, contract project support (manufacturing and testing), regulatory affairs and GMP compliance services to the Pharmaceutical, Biotechnology, and Medical Device industry is currently recruiting for Novartis Singapore Pharmaceutical Manufacturing, BioProduction Op Process Unit.

General

Job Title: Manufacturing Technician
Job Grade: -
Department: Process Unit, Singapore BioProduction Ops, Novartis
Reports to (Job Title): Manufacturing Coordinator, SHF, Singapore BioProduction Ops

Job Purpose (State in one sentence the overall objective of the role)

Perform production support activities according to EHS guidelines and in a cGMP compliant manner following procedures and instructions.

Major Accountabilities (Describe the 5-7 main results of the role to be achieved)

- Involve in hands-on execution of the production support and trouble-shooting
- Perform production support activities such as small parts cleaning, autoclaving, area cleaning and housekeeping, equipment surface cleaning, materials/consumables transfers and management of production storage locations.
- Support continuous improvement initiatives
- Carry out Standard Operating Procedures (SOP) according to Good Manufacturing Practice (GMP), Good Documentation Practice (GDP) and Good Safety Practices
- Participate in GMP and Safety audits
- Train team members on-the-job
- Adhere to any applicable Environment, Health & Safety (HSE) requirements
- Commit to a fair and respectful relationship to others and behave in accordance with Novartis Values and Behaviors

Key Performance Indicators (Indicate how performance for this role will be measured)

- Conformance to production, project schedule, measured in time
- Number and severity of process deviations
- Able to collaborate effectively, both internally and externally
- No avoidable HSE and Quality incidents

Ideal Background (State the preferred education and experience level)

Education (minimum/desirable): At least Nitec chemical process technology or equivalent
Languages: English fluent in speaking and writing
Experience: Some biotech/pharmaceutical/process industry experiences
 Other requirements:

- Must be able to use basic IT applications such as MS Words, Excel, Outlook
- Able to work on rotating shift in clean room environment, wearing Clean room Gown
- Ability to sit or stand for long periods of time.
- Requires handling of materials such as acids, alkalis, solvents and powdered media;